

**CALDWELL COUNTY  
COMMISSIONERS COURT MINUTES  
1403 Blackjack Street, Lockhart, Texas  
Regular Meeting July 22, 2013 9:00 a.m.**



**TOM D. BONN** County Judge  
**CAROL HOLCOMB** County Clerk

**ALFREDO MUÑOZ** Commissioner Pct. 1  
**FRED F. BUCHHOLTZ** Commissioner Pct. 2  
**NETO MADRIGAL** Commissioner Pct. 3  
**JOE IVAN ROLAND** Commissioner Pct. 4

**Call Meeting to order.**

Commissioner Madrigal not present.  
Commissioner Roland not present.

- 07.22.01 Invocation.** Caldwell County Christian Ministries.  
Pastor Rob Clopton with First United Methodist Church, opened the meeting with prayer.
- 07.22.02 Pledge of Allegiance to the Flags.** (Texas Pledge: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible).  
Judge Bonn led all those present in the Pledge to both Flags.

Commissioner Madrigal and Commissioner Roland arrived.

- 07.22.03 Announcements:** Items or comments from Court Members or Staff.  
Judge Bonn announced that this was the first meeting to be broadcast live on website. Commissioner Buchholtz announced that his youngest son was married this past weekend.
- 07.22.04 Citizens' Comments:** At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day).  
None
- 07.22.05 Commissioners Court Minutes.** Approval of July 15, 2013 Minutes.  
Motion made by Commissioner Buchholtz, second by Commissioner Muñoz to approve the minutes dated July 15, 2013. All Voting "Aye"
- 07.22.06 Consent Agenda.** (Any member of the Court may request that an item within the Consent Agenda be moved to the Regular Agenda for further discussion and action).
- A.** Approval of continuation of Blanket Bond #70351699 for Deputy Constables, in the sum of \$1,000.00 made payable to Caldwell County for a term of one year commencing August 1, 2013. Cost: \$142.00.
  - B.** Surety Bond #71165154, Diana Mendieta, Chief Deputy Clerk County of Caldwell, renewal in the amount of \$100,000.00 commencing on August 31, 2013 for one year. Cost \$350.00.
  - C.** Surety Bond #71141347, L. Roberson, Caldwell County Auditor, renewal in the amount of \$100,000.00 commencing on August 1, 2013 for one year. Cost \$350.00.

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- D. To accept Lori D. Rangel-Pompa's, Caldwell County Treasurer's Certificate of Attendance for completing 9 hours of instruction at the 2013 Conference of the County Investment Academy to satisfy Section 2256.008 of the Texas Public Funds Investment Act.
- E. To accept Lori D. Rangel-Pompa's, Caldwell County Treasurer's Certificate of Attendance for completing 12 hours of instruction specific to investment education at the 2013 Conference of the County Investment Academy to satisfy Section 2256.008 of the Texas Public Funds Investment Act.
- F. Pay Bills - \$264,405.89  
Motion made by Commissioner Buchholtz, second by Commissioner Muñoz to approve Consent Agenda.  
All Voting "Aye"

**07.22.07 Reports.**

- A. Annual Report from AgriLife - Carissa Wilhelm, Caldwell County Extension Agent and Michael Haynes, Caldwell County Extension Agent.  
Carissa Wilhelm, Caldwell County Extension Agent said that they were pleased to have had reached almost 7000 citizens with over 250 activities and projects throughout the County during 2012. She said that there was an increase of 15% membership for 4-H in the County. She was very pleased as other Counties are reporting a downward trend of 10%. She recognized the Caldwell County 4-H Scholarship winner's Alex Lindsey and Morgan Vondohlen, who received both, a County and a State Scholarship. Both students will be attending Texas A & M this fall. Judge Bonn thanked her for the work she does with 4-H and the County. Michael Haynes, Caldwell County Extension Agent described 2012 a recovery year for Caldwell County ranches and farmers after 2011. He explained the Range Management Program which is designed to provide producers with information through these difficult times. He said there was substantial growth and noticeable achievements in the Caldwell County Junior Livestock shows and awards throughout the state. He answered Commissioner Madrigal's question regarding the egg production, informing that egg production is still a multimillion dollar industry. Caldwell County is a large egg production area.
- B. Update on the Animal Services Contract with City of Lockhart - Larry Roberson, Caldwell County Auditor.  
Larry Roberson explained that the new cost for the County's share of the contract is to be budgeted at \$130,000.00. There was an increase bringing the costs to \$115.00 per dog and \$64.54 per cat. This includes \$11,000.00 for the lease on the new facility.
- C. Tax Collection - Larry Roberson, Caldwell County Auditor.  
Larry Roberson, Caldwell County Auditor reported the Tax Collection for the month of June 2013.
- D. Radio System Maintenance – Larry Roberson, Caldwell County Auditor;  
Larry Roberson, Caldwell County Auditor reported the increase of \$5,164.00 per year. This annual amount covers the service and software for the radios in the County. The County covers the costs for the Volunteer Fire Departments as well.
- E. Weight/Scales – Margarito Zapata, Constable Precinct No. 3/Art Villarreal, Constable Precinct No. 4.  
Constable Zapata gives report on the status of the weight/scales and the assistance that may be available from Precinct 4 in the future. He is concerned with the safety of the vehicle used to transport the weights. Judge Bonn told him to take the vehicle to the vehicle maintenance for new tires. More updates are expected.

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- 07.22.08**    **Special Presentations** - Special recognition and presentation of movie tickets to Eric Dittmar, Rebecca Law, Makayla Dailey, K'Lee Engelke, Amber Cast, Lija Leos, Gavin Leos, Weston Dailey, Jake Sellers, Duncan Lemmons, Carlie Davenport, Edwin Dailey, Toni Martinez, Derek Leos, Alex Lindsey, Erin Lindsey, Wyatt Taylor, Adult Volunteers; Larry & Gale Lindsey, Jeanine Dailey, Andrea Sellers, Ronda Cast, Teresa Leos, Denver Lemons, Tammy Dittmar, Doris Doores, and Wanda Thurman for contributing their time preparing the Veteran's Memorial Day Luncheon held at the Courthouse. Judge Bonn recognized the group that helped to prepare for the Veteran's Memorial Day Luncheon held at the Courthouse.

**(ALL OTHER AGENDA ITEMS)**

- 07.22.09**    **Discussion/Action** open and award vending machine contract.  
Bids for the vending machine contract for the County were opened by Judge Bonn. Motion made by Commissioner Madrigal, second by Commissioner Roland to award the contract for County vending machines to C & L Vending. All Voting "Aye" Larry Roberson, Caldwell County Auditor, will be discussing the contract and details concerning refunds with the manager of the company.
- 07.22.10**    **Discussion/Action** to adopt salaries for elected officials for the Budget Year 2013-2014.  
Motion made by Commissioner Buchholtz, second by Commissioner Muñoz to adopt salaries for elected officials for the Budget Year 2013-2014. All Voting "Aye"

Recess-10:00 a.m.

Reconvene-10:18 a.m.

- 07.22.11**    **Discussion/Action** to approve Design Development Phase drawings for new service/judicial center and to direct project architect to proceed with Construction Documents Phase for new service/judicial center and to direct architect and construction manager to continue to work with stakeholders to reduce costs. Architect Robert Steinbomer, of Steinbomer, Bramwell & Vrazel Architects showed the Development Phase drawings for new service/judicial center to all present. A board with the choices for carpet, tile and paint colors was displayed. Kenton Heinze, of Braun & Butler gave handouts to the Court of a budget for the project. The Court discussed ways to save demolition costs and lower the final numbers. Commissioner Buchholtz thanks him for meeting with him earlier last week. Motion made by Commissioner Muñoz, second by Commissioner Buchholtz to approve Design Development Phase drawings for new service/judicial center and to direct project architect to proceed with Construction Documents Phase for new service/judicial center and to direct architect and construction manager to continue to work with stakeholders to reduce costs. All Voting "Aye"
- 07.22.12**    **Discussion/Action** to rewrite Section 3.03 of Caldwell County Personnel Policy to clarify role of Commissioners Court in the selection and reporting procedure of non-elected personnel/departments, including the responsibility of elected officials in the selection of staff employees for their departments. Motion made by Judge Bonn, second by Commissioner Roland to table this until the first meeting in August. All Voting "Aye"
- 07.22.13**    **Discussion/Action** to seek bids for building restoration, repair and painting for the main office of the Caldwell County Tax Assessor-Collector, 100 E. Market Street, Lockhart, Texas.  
Motion made by Commissioner Muñoz, second by Commissioner Madrigal to table this item until the first meeting in August. Judge Bonn would like for the Court to discuss the top 3 projects and prioritize them to be discussed. They are for the Luling Annex, the remodel of a room at the Sheriff Office and the main office of the Caldwell County Tax Assessor-Collector, 100 E. Market Street, Lockhart, Texas. All Voting "Aye"
- 07.22.14**    **Discussion/Action** regarding the Burn Ban.  
Motion made by Commissioner Roland, second by Commissioner Madrigal to remove the burn ban. All Voting "Aye"

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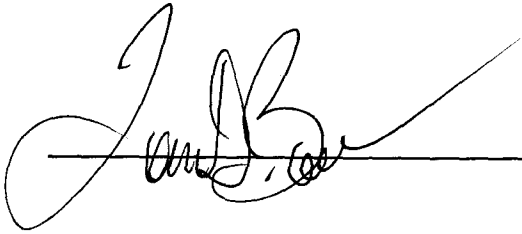
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**07.22.15 Budget Workshop.**

Judge Bonn began the workshop by reviewing the items discussed in the past meetings. Commissioner Muñoz asked about Environmental Task Force, page 37. Judge Bonn described the past situation with the colonies of mobile homes and one meter and extension cords. Kasi Miles replies that there has not been a recent problem. Decision was made to strike all lines except training, lab fees, and equipment for a total of \$5,000.00. There has not ever been any activity to this in the past budgets. Larry Roberson gave an overview of the budget changes that were discussed in this meeting. They were County Court at Law Judge, Radio Communication, and Animal Control. Commissioner Roland said that he would like see (4) in the line item for Commissioners. Larry Roberson suggests a supplemental schedule that shows the amount of employees for all departments, so that anyone looking at the budget could tell how the amount budgeted would be split. He will speak to Deborah Kortan, Human Resource Director to work on that. Commissioner Roland discussed the listed maintenance, this line is for Fleet Maintenance department and Larry Roberson explains that there is no budget for Fleet maintenance and the employee that is doing it is not budgeted. The amounts may have to come from Unit Road. Judge Bonn and Commissioner Muñoz agree to get together with Larry Roberson to prepare costs to show Commissioners Court at next meeting. Commissioner Roland said that he was not aware that Fleet maintenance would remain at the new Judicial Center after the renovation. Judge Bonn says that it has been in the plans.

**07.22.16 Adjournment**

Motion made by Commissioner Madrigal, second by Commissioner Buchholtz to Adjourn. All Voting "Aye"



TOM D. BONN, County Judge